☎ 03473 233-318   Fax No :- 03473 232-273

HARINGHATA MAHAVIDYALAYA

(Affiliated to Kalyani University)
P.O.-SUBARNAPUR, Dist. – NADIA, West Bengal, PIN- 741249
Email: haringhatamahavidyalaya@rediffmail.com
www.haringhatamahavidyalaya.org

Ref. No: - 5859/16/HM/AQAR/2014-15   Date: - 05.05.2016

The Annual Quality Assurance Report (AQAR) of the IQAC
For the Academic Session 2014-15

Part – A

1.   Details of the Institution

1.1   Name of the Institution

Haringhata Mahavidyalaya

1.2   Address Line 1

P.O. Subarnapur

Address Line 2

Dist. Nadia

City/Town

Haringhata

State

West Bengal

Pin Code

741249

Institution e-mail address

haringhatamahavidyalaya@rediffmail.com

Contact Nos.

03473-233 318

Name of the Head of the Institution:

Dr. Pratap Chandra Mandal

Tel. No. with STD Code:

03473-233 318

Mobile:

+91-90918 18201

Name of the IQAC -coordinator:

Uddalak Roy

Mobile:

+91-94332 73119

IQAC e-mail address:

iqachmv2014@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

WBCOGN12873

1.4 **NAAC Executive Committee No. & Date:**

EC/ 40/ 36, Dated 17.10.2006

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.haringhatamahavidyalaya.org

Web-link of the AQAR:

https://www.haringhatamahavidyalaya.org/aqars.php

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.10 on a scale of 100	2006	17.10.2006 to 16.10.2011
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7   Date of Establishment of IQAC :   DD/MM/YYYY | 28.10.2014 |

1.8   AQAR for the year *(for example 2010-11)* | 2014-15 |

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment
and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-
10-2011)*

     i.   AQAR for 2009-10 submitted on 31/12/2015_____ (DD/MM/YYYY)
     ii.   AQAR for 2010-11 submitted on 31/12/2015_____ (DD/MM/YYYY)
     iii.   AQAR for 2011-12 submitted on 31/12/2015_____(DD/MM/YYYY)
     iv.   AQAR for 2012-13 submitted on 31/12/2015_____(DD/MM/YYYY)
     v.   AQAR for 2013-14 submitted on 31/12/2015_____(DD/MM/YYYY)

1.10   Institutional Status

   University   State [-] Central [-] Deemed [-] Private [-]

   Affiliated College   Yes [√]   No [   ]

   Constituent College   Yes [√]   No [   ]

   Autonomous college of UGC   Yes [√]   No [   ]

   Regulatory Agency approved Institution Yes [   ]   No [√]
    (e.g. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men [   ] Women [   ]

         Urban [   ] Rural [√] Tribal [   ]

   Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

      Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.11   Type of Faculty/Programme   Arts   √   Science   √   Commerce   √

Law ☐   PEI (Phys Edu) ☐   TEI (Edu) ☐   Engineering ☐

Health Science ☐   Management ☐

Others   (Specify) | Study Centre of Open and Distance Learning under University of Kalyani |

1.12   Name of the Affiliating University *(for the Colleges)* | University of Kalyani |

1.13   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NO |

University with Potential for Excellence | NA | UGC-CPE | NA |

DST Star Scheme | NA | UGC-CE | NA |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NA | Any other *(Specify)* | NA |

UGC-COP Programmes | NA |

2.   **IQAC Composition and Activities**

2.1   No. of Teachers | 06 |

2.2   No. of Administrative/Technical staff | 09 |

2.3   No. of students | Nil |

2.4   No. of Management representatives | 01 |

2.5   No. of Alumni | Nil |

2. 6   No. of any other stakeholder and community representatives | 02 |

2.7   No. of Employers/ Industrialists | Nil |

2.8   No. of other External Experts | Nil |

2.9   Total No. of members   18

2.10   No. of IQAC meetings held   03

2.11   No. of meetings with various stakeholders: No.   Nil   Faculty   02

       Non-Teaching Staff Students   02   Alumni   Nil   Others   Nil

2.12   Has IQAC received any funding from UGC during the year? Yes ☐ No √

       If yes, mention the amount   -

2.13   Seminars and Conferences (only quality related)

       (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos. -- International -- National -- State --

Institution Level   --

       (ii) Themes   ------------------------------

2.14   Significant Activities and contributions made by IQAC

       | Since IQAC was formed on 28-10-2014, the Governing Body of the College mainly played the decisive role in formulating plan of action. |

2.15   Plan of Action by IQAC/Outcome

       The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Admission	Based on Merit of Higher Secondary (+2 Level) examination.
Classes	Classes were conducted as per the Teaching Plan and University Guidelines. Few Tutorial Classes were also conducted as per the need and requirements of the students.
Examination	Test examinations were conducted.

NSS Programme	A number of programmes were conducted as a measure of extra-curricular activities.
Sports and Cultural Activities	Annual sports, cultural programme, freshers' welcome also took place.
Note: Since IQAC was formed on 28-10-2014, the Governing Body of the College played major role in formulating plan of action.	

* Attach the Academic Calendar of the year as Annexure.

2.15   Whether the AQAR was placed in statutory body Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

AQAR was placed before the Governing Body of the college and its approval was received in the GB Meeting, dated 01.03.2016

Part – B

Criterion – I

1.   Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	12 + 3 = 15	03	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others (ODL)	04	--	--	--
Total	19	03	--	--

| Interdisciplinary | -- | -- | -- | -- |
| Innovative | -- | -- | -- | -- |

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3   Feedback from stakeholders*Alumni -- Parents - Employers - Students -
       (On all aspects)

       Mode of feedback   : Online -- Manual -- Co-operating schools (for PEI) -

       Please provide an analysis of the feedback in the Annexure

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> For the college being affiliated to University of Kalyani, there is no scope to revise the syllabus independently.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

> Three (03) new departments, Sanskrit (Gen.), Philosophy (Gen.) and Physical Education (Gen.) were approved by the affiliating University vide its letter no.- IC/54/09/394/2014 dated – 22-07-2014 and subsequently three departments were introduced in the college.

Criterion – II

2.   Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/ **Principal**	Others
27	02	04	-	21[*]

   * Govt. appointed Permanent Part Time Teacher (PTT)

2.2   No. of permanent faculty with Ph.D. | 07 |

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	09	-	-	NA	NA	-	1*	-	09

        * Post of Principal

2.4   No. of Guest and Visiting faculty and Temporary faculty | 09 | | - | | - |

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	2	60	-
Presented papers	2	23	-
Resource Persons	-	-	-

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> 1. At the time of admission proper counselling and orientation of students were conducted for the betterment of the teacher-student relationship and making them aware about the structure and examination patterns of the syllabi of the affiliating university.
> 2. Classes were held according to teaching plan.
> 3. Use of computer laboratory facility to the students of Departments of Commerce and Geography.

2.7   Total No. of actual teaching days during this academic year | 172 days |

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Test examinations were held.

2.9   No. of faculty members involved in curriculum | 01 | | - | | - |
        Restructuring / revision/syllabus development
        as member of Board of Study/Faculty/Curriculum Development workshop

2.10   Average percentage of attendance of students   75%

2.11   Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Honours)	259	-	6.95	82.24	-	89.19
B.Sc. (Honours)	24	-	50.00	45.83	-	95.83
B.Com. (Honours)	19	-	5.26	84.21	-	89.47
B.A. (General)	370	-	-	9.46	68.11	77.57
B.Sc. (General)	5	-	-	40.00	60.00	100.00
B.Com. (General)	10	-	-	20.00	60.00	80.00

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

As the IQAC was formed on 28-10-2014, the Governing Body of the College mainly played the decisive role in formulating plan of action. Progress of academic and extra-curricular activities was coordinated by the head of the institution with the help of respective departmental heads and other sub-committees formed in this respect.

2.13   Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	**01**
UGC – Faculty Improvement Programme	**-**
HRD programmes	**-**
Orientation programmes	**02***
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**-**
Summer / Winter schools, Workshops, etc.	**-**
Others	**-**

* NSS Orientation Course sponsored by Ministry of Youth Affairs and Sports, Govt. of India, Department of Youth Affairs and organized by Ramkrishna Mission Ashrama.

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2	Nil	7
Technical Staff	3	Nil	Nil	Nil

Criterion – III

3.   Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Teaching faculties were encouraged by the management to undergo different workshops and seminars.
- One teacher was involved in conducting minor research project funded by UGC.
- Faculties were motivated to pursue different university level research programmes. activities and courses like M. Phil and Ph.D.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	**01**	-	-
Outlay in Rs. Lakhs	-	-	-	-

The project of Dr. Shishir Kumar Biswas was sanctioned during 2012-13, the work still goes on.

3.4   Details on research publications

	International	National	Others (**State**)
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	06	-
e-Journals	-	-	-
Conference proceedings	-	02	-

3.5   Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry an other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7   No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [06]

ii) Without ISBN No. [-]

3.8   No. of University Departments receiving funds from

UGC-SAP [NA]   CAS [NA]   DST-FIST [NA]

DPE [NA]   DBT Scheme/funds [NA]

3.9   For colleges   Autonomy [NA]   CPE [NA]   DBT Star Scheme [NA]

INSPIRE [NA]   CE [NA]   Any Other (specify) [NA]

3.10   Revenue generated through consultancy [NA]

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	2	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12   No. of faculty served as experts, chairpersons or resource persons | - |

3.13   No. of collaborations   International | - | National | - | Any other | - |

3.14   No. of linkages created during this year | - |

3.15   Total budget for research for current year in lakhs:

From Funding agency | NA | From Management of University/College | NA |

Total | NA |

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	**-**
	Granted	**-**
International	Applied	**-**
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	**01(Ph.D)**	-	-

3.18   No. of faculty from the Institution | NA | who are Ph. D. Guides and students registered under them | NA |

3.19   No. of Ph.D. awarded by faculty from the Institution | NA |

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | NA | SRF | NA | Project Fellows | NA | Any other | NA |

3.21   No. of students Participated in NSS events:

University level | 400 | State level | - |

National level | 2# | International level | - |

Two candidates selected for undergoing Pre Republic Day (PRD) Camp .

3.22   No. of students participated in NCC events:

University level | NA | State level | NA |

National level | NA | International level | NA |

3.23   No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24   No. of Awards won in NCC:

University level | NA | State level | NA |

National level | NA | International level | NA |

3.25   No. of Extension activities organized

University forum | - | College forum | |

NCC | | NSS | 16 | Any other | |

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A residential Special NSS Camp was also organised during the year. The participants kept a close touch with the members of local community and made them aware about different social issues like increasing rate of Indian population,

AIDS/ HIV, protection and prevention of human trafficking, arsenic problems in the near about areas, drinking and gambling, importance of cleanliness and rural hygiene etc.

- The NSS college units organised some programmes (like Environment Day, Banomohatsav Week, National Integration Day, Children's Day, World AIDS Day, National Youth Day, Traffic and Discipline during festival session and local annual fair etc.) as extension activities in local community and adopted villages, besides observing Independence Day, Teachers Day, NSS Day, Gandhi Jayanti, Republic Day etc in the college campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	2.45	--	--	--
Class rooms	31	--	--	31
Laboratories	02	--	--	02
Seminar Halls	--	--	--	--
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	43.99	0.35	College Fund	44.34
Others	--	--	--	--

4.2 Computerization of administration and library

Administration and library works were computerized with already available resources.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value(₹)	No.	Value (₹)	No.	Value (₹)
Text Books	6,999	7,83,229	20	Donated	7,019	7,83,229
Reference Books	4,517	5,58,253	01	Donated	4,518	5,58,253
e-Books	-	-	-	-	-	-
Journals	1,939	37,783	245	4,479	1,939	37,783
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	68	27	yes	04	--	15	10	12
Added	--	--	--	--	--	--	--	--
Total	68	27	yes	04	--	15	10	12

4.5   Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No training programme for technology upgradation was organized.

4.6   Amount spent on maintenance in lakhs :

i) ICT   0.12

ii) Campus Infrastructure and facilities   7.23

iii) Equipments   0.70

iv) Others   1.04

Total :   9.09

Criterion – V

5.   Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services

- Students were encouraged to apply for various scholarships and financial assistances available to them by the management and the teachers.
- Tutorial classes for the students were arranged.
- Students were also encouraged to take part in different extra-curricular and outreach activities.
- More and more girl students were encouraged to apply for the assistance schemes like "Kanyasree" launched by the Govt. of West Bengal.
- Students were encouraged to apply for Merit-cum-means Scholarship.

5.2   Efforts made by the institution for tracking the progression

- There was no institutional procedure for tracking the progression, but the teachers in their own effort kept records of the students' progression.

5.3   (a) Total Number of students

UG	PG	Ph. D.	Others
3,363	N.A	N.A	N.A

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
1905	56.65

Women

No	%
1458	43.35

Last Year (2013-2014)						This Year (2014-2015)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1900	993	103	217	-	3213	2029	914	106	314	-	3363

Demand ratio: 1: 1.76   Dropout %: 21.93%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No

No. of students beneficiaries | NA |

5.5 No. of students qualified in these examinations

NET | 5 | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | 01# | UPSC | - | Others | 02# |

03 students got service under Govt. of West Bengal – 01 in Labour Department, 01 selected as Assistant Professor under W.B. Govt. Education Service and 01 under ICDS Project.

5.6 Details of student counselling and career guidance

No

No. of students benefitted | ---- |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes

- The teachers tried to keep aware of gender issues to the students.
- Reservation for girls as elected class representatives in the students' union election was mandatory.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 16 | National level | - | International | - |

No. of students participated in cultural events

State/ University level | 02 | National level | - | International | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 02 | National level | - | International | - |

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10   Scholarships and Financial Support

	Number of students	Amount (₹)
Financial support from institution	--	--

Financial support from government
    Merit cum Means (DPI,Govt. W.B.)
    W.B. Minority Development Fund
 	
    S.C, S.T. & O.B.C.
    Kanyashree Prakalpa
	<u>03</u>
	336
	
	785
	473
		27,000.00
		5,04,900.00
		
		Transfer to student account directly by Govt. of WB.

Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students   [-]

5.13   Major grievances of students (if any) redressed: _____ NA_____

Criterion – VI

6.   Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

- Since the college is situated in remote, rural and backward area, the primary aim the of the college is to promote higher education among the people belonging to socially backward groups like people involved in agricultural occupation, daily labourers. Large numbers of these groups represent scheduled castes and tribes. The college also gives emphasis on female education. The college aims at uplifting the socio-economic standard through education.

6.2   Does the Institution has a management Information System

> The college has management information system.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> As it is an affiliated college under the University of Kalyani, there was no scope to independently frame or develop curriculum or syllabi

6.3.2   Teaching and Learning

> - Conventional methods of teaching like chalk and talk method were generally followed. However, a few departments arranged ICT in a limited way.
> - Excursion for the students of geography was also arranged.
> - Regular monitoring was done.

6.3.3   Examination and Evaluation

> - Test Examinations were conducted.

6.3.4   Research and Development

> - Minor research project was undertaken by the teacher.
> - As the college conducts only undergraduate courses, there is no scope of research and development for the students. However many teachers were directly engaged in research programmes like M.Phil and Ph.D courses and research through publication of articles in journals.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Library was modernised to a large extent with available ICT infrastructure..
- Electrification of Library Building.
- Shifting of Library to unused Women Hostel.
- Sports equipments were purchased.
- Water coolers with purifiers were purchased to supply purified water to the students.
- Already introduced audio system for the large classes was maintained.
- Installation of Fire Extinguisher.
- Renovation of Playground for opening of Physical Education course.
- Purchase / Making of high low benches for class rooms, tables / rack, Almairah, Library Furniture etc.
- Construction of toilets.

6.3.6   Human Resource Management

- Strict vigilance in order to keep campus ragging free and making aware the students about the importance of ragging free environment.
- Informal ways of participatory culture throughout the college were given high priority.

6.3.7   Faculty and Staff recruitment

- Government sanctioned posts were filled up on the recommendation of the West Bengal College Service Commission. The college had no autonomy in this regard.
- The college on the recommendation of an interview board headed by the faculties of the concerned department of the affiliating university recruits guest lecturers.

6.3.8   Industry Interaction / Collaboration

The college is situated in predominantly agrarian belt. So it was very difficult to find collaboration from industries.

6.3.9   Admission of Students

Notification on the college website and notice board of the college and admission was strictly as per merit.

6.4   Welfare schemes for

Teaching	Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd.
Non teaching	Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd., Festival advance
Students	Two separate common rooms for boys and girls common room with toilet facilities, Merit-cum Means Scholarship, Minority Stipend, Kanyashree Prakalpa, Students Health Home

6.5   Total corpus fund generated   ₹ 34, 33,407.47

6.6   Whether annual financial audit has been done   Yes √   No ☐

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes (Finance)	Directorate of Public Instructions, Govt. of W.B	No	-

6.8   Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes NA   No NA

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11   Activities and support from the Alumni Association

No

6.12   Activities and support from the Parent – Teacher Association

No

6.13   Development programmes for support staff

No

6.14   Initiatives taken by the institution to make the campus eco-friendly

- Plantation and gardening.
- Constant awareness creation regarding keeping the college campus clean and healthy.

Criterion – VII

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Renovation of College play ground for the opening of Physical Education course.
- Formation of IQAC

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The college remained committed to admission strictly based on Merit of Higher Secondary (+2 Level) examination.
- Test examinations were conducted in order to evaluate the regularity in progress of the students.
- A number of programmes were conducted as extra-curricular activities.
- Few Tutorial Classes were also conducted as per the need and requirements of the students.
- Annual sports, cultural programme, freshers' welcome were also organized.
- Enhancement of seats in different courses of the college..
- Water coolers with purifiers were purchased.
- Shifting of Library to unused Women's Hostel.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-Study Manual.*

> ➢ Attempt to maintain inclusive growth in higher education through increased participation of backward section and women.
> ➢ Computerisation of students data, library and finance from standalone to web based system.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4   Contribution to environmental awareness / protection

> • Attempt to develop environment consciousness among the students.
> • AMC was taken for maintenance of pollution free generator.
> • Gardening adjacent to the statue of Rabindranath Tagore was maintained by planting new samplings.

7.5   Whether environmental audit was conducted?   Yes [ ]   NO [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
> ➢ Departments of Sanskrit, Philosophy and Physical Education opened.
> ➢ There was a good and harmonious relationship between teachers and students and office staff.
> ➢ NSS wing of the college was very active.
> ➢ Dedicated faculty and staff members.
> ➢ Regular uploading of data as required by AISHE, MHRD, Govt. Of India
> ➢ Successful assessment conducted by the Directorate of Public Instructions, Govt. Of West Bengal.

Weakness:
> ➢ Majority of the students were from educationally backward groups which lead to problem of comprehension and communication at the initial stage.
> ➢ Students coming from the under privileged sections of the society lacked required time and scope for study outside the college campus.
> ➢ The post of Principal was not filled up.
> ➢ Some of the departments like Geography, English and Education, Physical Education, Philosophy and Sanskrit had no full time permanent teachers.
> ➢ Inadequate infrastructure came in the way of students' progress substantially.

Opportunities:

➢ The vision of the college helped to engage socially relevant programmes like AIDS awareness, environmental awareness, etc.

➢ The mission and vision of the college were in tune with the aspirations and requirements of the local people which made it possible to further develop the college.

Challenges:

➢ Development of job oriented courses for the upliftment of the students.

➢ Scope for introducing new subjects.

. **8 Plans of institution for next year**

- To go for the 2nd cycle of accreditation by NAAC
- Preparation and uploading of AQARs in the Preparation of SSR and to take necessary steps for accreditation.
- To introduce smart class
- To go for acquiring INFLIBNET for library modernisation.

Name: UDDALAK ROY   *Name:* DR. PRATAP CHANDRA MANDAL

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission