HARINGHATA MAHAVIDYALAYA

(Affiliated to Kalyani University)

NAAC ACCREDITED

P.O.-SUBARNAPUR, Dist. – NADIA, West Bengal, PIN- 741249

Email: haringhatamahavidyalaya@rediffmail.com

Website: www.haringhatamahavidyalaya.org

The Annual Quality Assurance Report (AQAR) of the IQAC
For the Academic Session 2017-18

Part – A
1. Details of the Institution

1.1 Name of the Institution

> Haringhata Mahavidyalaya

1.2 Address Line 1

> P.O. Subarnapur

Address Line 2

> Dist. Nadia

City/Town

> Haringhata

State

> West Bengal

Pin Code

> 741249

Institution e-mail address

> haringhatamahavidyalaya@rediffmail.com

Contact Nos.

> 03473-233 318

Name of the Head of the Institution:

> Dr. Pratap Chandra Mandal

Tel. No. with STD Code:

03473-233-318

Mobile:

9091818201/9433402501

Name of the IQAC Co-ordinator:

Dr. Ashique Rashul

Mobile:

9800026934

IQAC e-mail address:

naaciqachmv@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN 12873

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC(SC)/19/A&A/67.2

1.5 Website address:

www.haringhatamahavidyalaya.org

Web-link of the AQAR:

www.haringhatamahavidyalaya.org/AQAR2017-18.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.10 on a 100 point scale	2006	17.10.2006 to 16.10.2011
2	2nd Cycle	B	2.15 on a 7 point scale	2016	02.12.2016 to 01.12.2021
3	3rd Cycle	N.A	N.A	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: DD/MM/YYYY   28.10.2014

1.8 AQAR for the year *(for example 2010-11)*   2017-2018

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR_____ _____(DD/MM/YYYY)
   ii. AQAR_____ _____(DD/MM/YYYY)
   iii. AQAR_____ _____(DD/MM/YYYY)
   iv. AQAR_____ _____(DD/MM/YYYY)

Not Applicable

1.9 Institutional Status

University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

   Affiliated College   Yes [✓]   No [ ]

   Constituent College   Yes [ ]   No [✓]

Autonomous college of UGC   Yes [ ]   No [✓]

Regulatory Agency approved Institution   Yes [ ]   No [✓]

   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

          Urban [ ]   Rural [ ]   Tribal [ ]   Semi-urban [✓]

Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   ommerce ☑   w ☐   PEI (Phys Edu.) ☑

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*   University of Kalyani

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence   NO   UGC-CPE   NO

DST Star Scheme   NO   CE   NO

UGC-Special Assistance Programme   DST-FIST   NO   DST- FIST   NO

UGC-Innovative PG Programmes   NO   UGC-COP Programmes   NO

Any other (*Specify)*   NO

2. IQAC Composition and Activities

2.1 No. of Teachers | 5

2.2 No. of Administrative/Technical staff | 2

2.3 No. of students |

2.4 No. of Management representatives |

2.5 No. of Alumni |

2. 6 No. of any other stakeholder and

Community representatives | 2

2.7 No. of Employers/ Industrialists | 1

2.8 No. of other External Experts | 2

2.9 Total No. of members | 12

2.10 No. of IQAC meetings held | 2

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty | 2

Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [✓]

        If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [1] International [   ] National [   ] State [   ] Institution Level [1]

 (ii) Theme(s)   INTRODUCTION TO CBCS

2.14 Significant Activities and contributions made by IQAC

1. Participated and uploaded the data to NIRF in a regular manner.
2. Uploaded the data in AISHE portal on time in every year.
3. Organized workshops and lecture successfully in different topics in a regular basis.
4. Started fully automated online fair and transparent admission process.
5. Significant nos. of books and journals are purchased for the central library as well as departmental library for the benefit of all the stakeholders in every academic session.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
NIRF	The college was prompt in participation of NIRF as per the guidelines of U.G.C and uploaded the data on time.
AISHE	As per the Govt. and U.G.C rules, the college uploaded the data in the AISHE portal on time.
Uses of ICT in class rooms	The college has installed sound systems in six class rooms where teachers are encouraged to use microphones for the benefit of the students, smart class room are used for virtual classes and power point presentations. Smart boards are also used for making classes more innovative.
Workshops	Workshops on career guidance, RTI and many other multi-disciplinary important topics are organized by the institution for the benefit of the students. Workshops on Youth Day and Bhasha Dibas are also organized to make the students well informed on those topics.
College Magazine	The college has successfully published its annual magazine "AYAN".

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes   ✓ o

Management ☐   Syndicate ☐   any other body   Administrator

Provide the details of the action taken

The AQAR for 2017-18 was placed in the meeting with the administrator of the college. **(Ref. No: 180/ G.B-Administrator /18/H.M/ Meeting Held at 12.00 Noon Date: 18.12.2018, in Agenda No. 2).**

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph D	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	19	6	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	4 (DODL)	NIL	NIL	NIL
Total	23	6	NIL	NIL

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: Core and Elective option
       (ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	NO
Trimester	NO
Annual	YES

1.3 Feedback from stakeholders* Alumni [-] Parents [-] Employers [-] tudents [-]
    (On all aspects)

Mode of feedback   : Online [-] Manual [-]   Co-operating schools (for PEI) [-]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> NO. It should be noted that the institution is affiliated under University of Kalyani, so there is no option of revising and updating the syllabus. The syllabus is provided by the parent university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> 6, Philosophy (Hons.), Sanskrit (Hons.), Sociology (Hons.), Economics (Hons.), Computer Science (Hons.), Chemistry (General),
>
> All these subjects were introduced from the session 2017-18 strictly on self financing basis

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/ **Principal**	Others
32	**8**	**2**	**1**	**21**[*]

* Govt. appointed Permanent Part Time Teacher (PTT)

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	**5**	**-**	**-**	**NA**	**NA**	**-**		**-**	**5**

2.4 No. of Guest and Visiting faculty and Temporary faculty

17 | **-** | **-**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops 30	**02**	**19**	**230**
Presented papers 05	**02**	**10**	
Resource Persons 02	**02**	01	**01**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Class tests and surprise tests are conducted to analyze the progress of the students.
> 2. Teachers are encouraged to use technology to make the classes innovative and interesting.
> 3. Annual test exams are conducted in every subject to ensure continuous process of assessment.
> 4. Virtual classes are conducted with the collaboration of University of Kalyani.

2.7 Total No. of actual teaching days during this academic year

203

2.8 Examination/ Evaluation Reforms initiated by

The Institution (for example: Open Book Examination, Bar Coding,

> Being an affiliated college, the institution does not have any autonomy to undertake reform measures.

2.9 No. of faculty members involved in curriculum:

Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

> One faculty member of the institution is the member under graduate board of studies of the affiliating university. U.G board of studies is involved in restructuring the syllabus.

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Honours)	341	-	14.66	68.62	Nil	88.27
B.Sc. (Honours)	13	-	-	92.31	Nil	92.31
B.Com. (Honours)	19	-	-	89.47	Nil	89.47
B.A. (General)	238	-	-	-	Nil	92.44
B.Com. (General)	15	-	-	-	Nil	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

> Meetings are arranged to the stakeholders to discuss about teaching and learning process. Further every department is encouraged to conduct meetings in their respective departments to ensure healthy learning environment. Recommendations are seeked from every stakeholder to develop holistic approach towards learning.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD Programme	Nil
Orientation Programme	Nil
Faculty exchange Programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by other Institutions	1
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**14***	**5**	**1**	**8**
Technical Staff	**3**	**Nil**	**Nil**	**Nil**

* including one part-time Jamadar/Sweeper

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

* Teachers are informed and encouraged to take part in workshops, seminars and research projects.

* Proper infrastructural support is offered to the teachers as well as students for research and development.

* The campus is WIFI enabled where teachers and students can access e-resources.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**Nil**	**Nil**	**Nil**	**Nil**
Outlay in Rs. Lakhs	**Nil**	**Nil**	**Nil**	**Nil**

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**Nil**	Nil	**Nil**	**Nil**
Outlay in Rs. Lakhs	**Nil**	Nil	**Nil**	**Nil**

3.4   Details on research publications

	International	National	Others
Peer Review Journals	07	14	-
Non-Peer Review Journals	-		-
e-Journals	02	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-] Nos. in SCOPUS   [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total				

3.7 No. of books published   i) With ISBN No. | 03 | Chapters in Edited Books | **17** |

ii) Without ISBN No. | **04** |

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	2	-	-	-
Sponsoring agencies	-	UGC and ICSSR	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | **2** |

3.13 No. of collaborations   International [-]   National [-]   Any other [-]

3.14 No. of linkages created during this year   [-]

3.15 Total budget for research for current year in lakhs :

From Funding agency   [-]   From Management of University/College   [-]

Total   [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialized	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution
who are Ph. D. Guides

and students registered under them

| - |

| - |

3.19 No. of Ph.D. awarded by faculty from the Institution

| - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | NA | SRF | NA | Project Fellows | NA | Any other | NA |

3.21 No. of students Participated in NSS events:

University level | 50 | State level | 20 |

National level | Nil | International level | Nil |

3.22 No. of students participated in NCC events:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.23 No. of Awards won in NSS:

University level | 1 | State level | Nil |

National level | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | | NSS | 17 | Any other | |

13

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- NSS camp at Fatepur, Mahatopara area on Socio-Economic situation of the villagers,

- Social awareness programme on Swachha Bharat Mission,

- Awareness programme on arsenic problem,

- Thalassaemia Detection Programme,

- National Integration Day Celebration,

- World youth day celebration,

- Workshop on oral health,

- Cleaning programme of college campus, B.D.O, Office, Haringhata Police Station and Haringhata Bazaar.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	**2.45**	--	--	--
Class rooms	31	17	College fund	48
Laboratories	02	3	--	5
Seminar Halls	1	--	--	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	700	College Fund	700
Value of the equipment purchased during the year (Rs. in Lakhs)			College fund	10.37 Lakhs
Others	--	--	--	--

4.2 Computerization of administration and library

The college offices are computerized and all the operations are done through web based applications (customized). Every department is supplied with one laptop each. Two staff rooms are required with desktop and printer for the benefit of the faculties. Printers, scanners and photocopier machines are installed wherever necessary. The college library is fully computerized. The whole process of admission is also done online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (`)	No.	Value (`)	No.	Value (`)
Text Books	**7019**	**783229**	**1149**	**356230**	**8168**	**1139459**
Reference Books	**4518**	**558253**	**2010**	**525923**	**6528**	**1084176**
e-Books	-	-	-	-	-	-
Journals	**2184**	**42262**	**529**	**7052**	**2713**	**49314**
e-Journals	-	-	**1**	**1300**	**1**	**1300**
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart ments	Others
Existing	68	27	yes	04	--	15	10	12
Added	9	9	--	--	--	--	--	--
Total	77	36	yes	04	--	15	10	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

The college has a WIFI enabled campus for the benefit of the students and staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.68

 ii) Campus Infrastructure and facilities   56.82

iii) Equipments   9.69

iv) Others   2.71

Total: 69.9

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC played an important role in conducting smooth and hassle free admission process.
- With the collaboration of futuristic institute of hotel management, 32 students from the college were selected for free training for future placement.
- Axis Bank also collaborated to give training and placement to students of the college.
- The IQAC also encouraged all the departments to organize workshops on different topics for the benefit of the students.

5.2 Efforts made by the institution for tracking the progression

Examination results and score sheets are preserved and monitored to track the academic progress of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3563	N.A	N.A	

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
1570	44.06

Women

No	%
1993	55.94

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2064	917	81	576	Nil	3638	2027	902	59	574	Nil	3563

Demand ratio **1: 1.73**   Dropout %: **15.8%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any): Nil

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations: *

NET -   SET/SLET - ATE - CAT -

IAS/IPS etc -   State PSC -   UPSC -   Others -

*. The institution does not have proper mechanisms to track the employment of the students.

5.6 Details of student counseling and career guidance

From time to time the college has collaborated with different organizations to make students aware of job opportunity. The following programmes were organized in the session.

1. Career guidance, options and awareness programme on 05.01.2018
2. Promotional / awareness making for admission in IGNOU on 16.01.2018

No. of students benefitted: 310

5.7 Details of campus placement

On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	310		16

5.8 Details of gender sensitization programmes

Workshop was organized on Gender Equality

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 68   National level 1 ternational level

5.9.2 No. of students participated in cultural events

State/ University level | 50 | National level | | International level | |

5.9.3   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 38 | National level | Nil | International level | Nil |

Cultural: State/ University level | 1 | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	300	**225,000.00**
S.C, S.T. & O.B.C.	194	S.C & S.T = 4800 Per Hons. Student and 4500 For Pass Course Student OBC-B = 2800 per student
Kanyashree Prakalpa	631	1,22,58,750.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organized / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |
Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 10 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to promote higher education among the people belonging to socially backward caste-class groups, like people involved in agricultural occupation, daily laborers etc. A large number of these groups represent scheduled castes, tribes, other backward communities and religious minorities. A sizeable portion of them are new entrants to higher education. The college aims at uplifting their socio-economic standard through higher education and by encouraging female education to create awareness and promote empowerment. The college believes in the principle of ignorance to enlightenment.

Mission of the college is to encourage local youths to have an exposure to higher education irrespective of castes, religions, gender and level of economic status, to generate the spirit of harmony, social awareness, social integration, uniformity and responsibility through higher education, to help poor students and students of the backward caste-classes in different ways and to ensure a healthy teacher-student relationship within the institution and character building of students.

The objective of the college is to implement the stated vision and mission. Social equality and efficiency and social motivation are promoted through admission strictly based on merit and by conducting admissions exclusively in the online mode. Through the NSS units of the college, institutional and social responsibilities are promoted by carrying out programmes to create awareness about literacy, health and hygiene, environmental pollution and AIDS and by providing facilities for extra-curricular activities for physical, moral, social and cultural upliftment of the students.

6.2 Does the Institution has a management Information System

All the data related to admission, attendance, academic performances, accounts, office management and administration is preserved physically as well as electronically.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. One senior faculty is a member of under graduate board of studies, university of Kalyani, who is involved in revision and restructuring of the syllabus.
2. The college has an examination cell that monitors and reviews the performances of the students.

6.3.2 Teaching and Learning

1. Regular departmental meeting are held to analyze the progression of the students.
2. Eminent speakers are invited for special lectures and workshops on different topics as well as on the topics related to the syllabus.
3. Uses of technology are encouraged in the class rooms.
4. Field projects are conducted by the departments of Environmental studies, Political Science and Geography.

6.3.3 Examination and Evaluation

1. Teachers are involved in examining and scrutinizing answer scripts of the university.
2. The teachers are also involved in setting question papers and examining the institute's internal examination.
3. All the faculty members are involved as invigilator, moderator and paper setter of the university examination.

6.3.4 Research and Development

1. Faculties are encouraged to undertake different research project.
2. Fully WIFI enabled campus for accessing e-materials.
3. Many numbers of teachers have published research articles, books and edited books.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The library is fully computerized. The institution also usually allocates a certain budget to upgrade the library by purchasing books and journals from time to time.
2. There is a computer resource centre inside the library for the teachers and students.
3. Eight classrooms with sound systems
4. WIFI enabled campus.
5. Smart class room.
6. Exclusive reading room for teachers
7. 5 well equipped laboratories
8. One international level seminar hall with projector and sound system.
9. 77 Internet linked computers
10. Gymnasium.
11. Well maintained playground.

6.3.6 Human Resource Management

The college is equipped for 24X7 water supply and electricity. The college has WIFI enabled campus as well as number of computer for all the stakeholders.

6.3.7 Faculty and Staff recruitment

The faculties are recruited on the recommendation of WBCSC. Guest faculties are recruited by the college authourity through interviews which include external experts recommended by the affiliating university. The vacancies are widely circulated through newspapers, notices and college website.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

The whole process of admission is done online. it is done through prior advertisement. Rules and regulations and reservation policy is strictly maintained as per affiliating university and the State Govt.

6.4. Welfare schemes for

Teaching	**Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd.**
Non teaching	**Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd., Festival advance**
Students	**Fees remission facility, Doctor on call, two separate common rooms for boys and girls, W.B. Labour Welfare Scholarship, Minority Stipend, students health home, Merit cum Means Scholarship of Govt. of West Bengal, Kanyasree of WB Govt.**

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.8 Does the University/ Autonomous College declare results within 30 days?*

*As the college is not autonomous it does not have any control over the publication of the results. The affiliating university publishes the results.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Two parent-teacher meetings were held to discuss about academics and other related issues.

6.13 Development programmes for support staff

Four meetings are held with the non-teaching staff to discuss different issues.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Medicinal plants are planted.
2. No smoking campus.
3. Water purifiers with cooler are installed for providing safe drinking water to the students.
4. Many new toilets are constructed for staff and students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. The admission process is completely online. Registration and counselling is also automated and everything is communicated through automated SMS for fair and transparent process.
2. Student welfare fund to support students who belong to economically backward class.
3. Wall magazines and College magazine helps the students bring out and show their creativity.
4. Very well maintained classrooms with all the basic amenities.
5. Separate common rooms for boys and girls.
6. Job opportunities are created through collaboration with Futuristic institute of hotel management and Axis Bank.
7. Workshop organized for the smooth implementation of CBCS system.
8. The NSS unit played active role in many social awareness programmes.
9. Two separate canteens for students and staffs.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. Use of the smart class rooms was highly emphasized. The dept. of English, history, education and geography effectively utilized it.
2. With the increasing number of students and introduction of new subjects it was necessary to increase the number of classrooms. New extension building was constructed and many new classrooms were added.
3. Two new labs for chemistry and geography.
4. Existing laboratories were further upgraded.
5. 12 one day workshops were also organized during the session for the benefit of the students. Many eminent scholars were invited to give lectures and suggestions to the students.
6. The library was also upgraded with new books and journals keeping in view of the increasing number of students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Workshops
2. Financial aid for the students.

Details provided in the Annexure

7.4 Contribution to environmental awareness / protection

> 1. Medicinal plants are planted in the campus.
> 2. Workshops conducted on the benefits and preservation of medicinal plants.
> 3. NSS spread awareness on keeping the environment clean and green
> 4. Workshops also conducted on soil erosion and soil preservation.

7.5. Whether environmental audit was conducted?   Yes   ☐   ✓

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

1. Very healthy students strength
2. Highly qualified and dedicated faculties
3. Well established NSS unit.
4. Separate common room for boys and girls
5. Gymnasium in the campus
6. Five laboratories.
7. Separate reading rooms for teachers and students
8. WIFI enabled campus
9. 77 physical computers
10. Separate toilets for boys and girls
11. Big Library
12. Well maintained college website.

Weakness:

1. With the introduction of new subjects there is inadequate number of permanent faculties
2. Inadequate land area for future extension of the college.
3. Inadequate number of subject specific books.
4. Inadequate overall infrastructure to implement CBCS from the coming session.
5. Inadequate number of smart classrooms.

Opportunity:

1. Opportunity to introduce P.G courses
2. Opportunity for developing infrastructure through financial aids from UGC schemes and state govt. financial assistance.
3. Opportunity to make classrooms move interactive and interesting through the application of modern teaching methodologies.
4. Opportunity to organize cultural festivals, annual fair, creative competitions for holistic development of the students.

Threats:

1. Due to shortage of permanent faculties the teaching is hampered.
2. A Large number of students belongs from very poor socio-economic backgrounds when adds to drop out rates.
3. Due to inadequate land of the college there is threat to future expansion of the college.
4. Due to improper funding there is lack of overall infrastructural growth.
5. Due to lack of direct and proper transportation, the students and staffs has to travel long to reach the institution.

8. Plans of institution for next year

1. Introduction of new P.G courses in the college.
2. Encouraging teachers to use smart classrooms more effectively.
3. To organize training programme to the teachers to use smart classrooms by hiring external experts.
4. To organize more workshops and seminars on relevant topics.
5. Collaborate with more companies to create more job opportunities.
6. to encourage teachers to use more innovative methods to impart knowledge to the students
7. To create mechanism to take the employment date of the students.
8. To introduce NCC.
9. To introduce job oriented courses.

Name _Dr. Ashique Rashul_

07/01/19

_____

Signature of the Coordinator, IQAC

Name _Dr. Pratap Chandra Mandal_

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Signature of the Chairperson, IQAC

Principal
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Annexure-II

Best Practice

Practice 1

Title: Workshops

Objective:

The objective is to bring wide exposure and awareness to the students regarding different topics related to their syllabus as well as other aspects of academics. Further the goal is to bring out the best from the students by interacting with the experts who come from different field of study. The goal is also to enrich the students with better academic environment by providing them platform in the form of workshops.

Context:

In almost all the workshops there were large number student as well staff participants.

Practice:

Altogether 12 workshops were held in the session. The workshops were held on wide variety of topics. Some workshops were on departmental level which coped with immediate issues related to the respective departments. Workshops were also held on Youth Day and Bhasa Dibas to make the students aware of the importance of such days. Job and academic enhancement oriented workshops were also organized to enrich the students. Eminent Professors and scholars were invited to interact with students from Universiity of Kalyani, Presidency University, Aliyah University etc.

Evidence of Success:

Large number of students and staffs participated and all the participants were provided with certificates of participation.

Problems encountered and Resources required:

Students are new to the concept of workshops and seminars for which they were finding it difficult to open up and interact with the experts. The college needs to be more careful while choosing the topics; the topics should be chosen so as to appeal more and more students.

Annexure-II

Best Practice

Practice 2

Title: Student Welfare Fund

Objective:

Major portion of the students studying in the college comes from very poor socio-economic conditions and rural areas; the objective is to encourage them for higher studies keeping in mind their financial conditions. The Student Welfare Fund was created to give financial aid to students who belong to poor economic backgrounds and also to aid outstanding meritorious students.

Context:

Rs. 2.25 lakh was allocated from the college fund to grant aid to the students.

Practice:

As stated earlier the fund is allocated to give financial benefit to the poorer students and meritorious students. The institution reimbursed full and half college fees of a large number of students. Also the students who participated in games in different levels were also financed. Many economically backward students were provided financial aid to buy books.

Evidence of Success:

Nearly 300 students were benefitted through Student Welfare Fund.

Problems encountered and Resources required:

The institution has limited funds to help the students. We are trying to generate more funds so that more and more students get benefitted through Student Welfare Fund.